# The purpose of this document is to serve as a “check in” point at critical phases of the project, as determined necessary by the Exec Sponsor.

# Approval

By signing, the individuals listed below have approved this project to move from the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ phase to the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ phase on \_\_ (Date)\_\_\_\_.

# Phase Modifications

The Gate Reviewers have determined that the following modifications be made to the subsequent phase artifacts and Gate Review participants:

|  |  |
| --- | --- |
| **Next Phase Deliverables** | **Next Phase Gate Reviewers** |
| [ ]  The artifacts required remain unchanged from PMLC requirements. | [ ]  The Gate Reviewers remain unchanged from the approvers of this phase. |
| [ ]  The artifacts required are modified as listed below: | [ ]  The Gate Reviewers will be modified for the next review as listed below: |

# Notes

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| --- | --- | --- |
| Name:  |  | Name:  |
| Title: |  | Title: |
| Role: Project Champion or Executive Sponsor |  | Role: Gate Reviewer |
|  |  |  |
|  |  |  |
| Name:  |  | Name:  |
| Title: |  | Title: |
| Role: Gate Reviewer |  | Role: Gate Reviewer |
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