

Ctrl + D



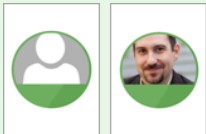
Need to copy a shape? Select it and press Ctrl+D.

### Import Data



Power your chart with data from Excel or SQL. On the Org Chart tab, select Import.

### Pictures



Put faces to the names. On the Org Chart tab, select Insert and add pictures.

### Finished with these tips?

Select the Tip Pane and press Delete

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