



KENNETH C. BURTIS
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July 8, 2016

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**RE: Appointment of the Project Advisory Committee for Campus Security Standards
Implementation**

Dear Colleagues:

I invite you to serve on the Project Advisory Committee (PAC) for the Campus Security Standards Implementation project. In fall of 2015, the Campus Security Standards Committee (CSSC) was charged to develop campus standards and centralized controls relating to security devices in select facilities. In spring of 2016, the CSSC issued a UC Davis Security Integration Plan (<http://facilities.ucdavis.edu/docs/integrationplan.pdf>) that recommended investment in a single, centralized and standardized security platform and a phased implementation of a door access control system across the campus.

The PAC will develop a detailed implementation plan to include detailed project programming and more refined capital and operating budget parameters. The plan should consider capital work planned or projected in the facilities slated for the security improvements to maximize synergies with other work that may be planned. The phasing plan should acknowledge the volume of work achievable on an annual basis and should include a comprehensive communication strategy that includes consultation with Deans, Vice Chancellors and other campus leadership to inform the campus about this work. The PAC will provide me with a set of implementation recommendations for formal budget approval as soon as practical. A Project Manager from Design and Construction Management will be assigned to coordinate the committee meetings and outcomes.

July 8, 2016

Your work on this committee is critical to provide a safe and secure working environment for UC Davis faculty, staff and students. To ensure continuation of the PAC process, please send an alternate delegate to the meeting if you are unavailable.

Sincerely,

A handwritten signature in black ink that reads "Kenneth C. Burtis". The signature is written in a cursive style with a large initial 'K'.

Kenneth C. Burtis

Acting Provost and Executive Vice Chancellor

c: Acting Chancellor Hexter
 Associate Chancellor Engelbach
 Assistant Executive Vice Chancellor Mohr
 Interim Leader and Senior Associate Vice Chancellor Ratliff
 Assistant Vice Chancellor Halliday
 Director McUmbert